

## **ENVIRONMENTAL AND LAND USE HEARINGS OFFICE**

### **Minutes of Meeting**

**August 9, 2011**

**9:00 a.m.**

The August 9, 2011 meeting was called to order by Chair Kathleen Mix in the Boards' office in Tumwater, Washington. Present were Chair Kathleen Mix, Board Members Bill Lynch and Andrea McNamara Doyle, Administrative Appeals Judges Kay Brown and Phyllis Macleod, Administrative Manager Robyn Bryant, Hearings Coordinator Debbie Joblonski, and Administrative Secretary Janet Buechler. Minutes of the July 11, 2011 meetings were read and approved as corrected.

Handouts were distributed. The reports included the number and type of pollution and shoreline appeals filed, a brief summary of all cases that have closed, and the Case Statistics Report.

### **Appellate Report**

Janet Buechler reported one Court of Appeals case has been filed for Shorelines cases, *Engdahl/Patterson v. City of Burien* and one Superior Court Appeal has been filed for Shorelines cases, *Frank and Greenstone Corp. v. Ecology*. A decision has been recently received in the *Walker/Seidl v. San Juan County* Superior Court Appeal.

### **Budget and Allotments**

Kathy Mix reported that allotments had been completed for the current biennium. There was a short discussion on the announcement of possible 5-10% additional cuts in the future.

### **ELUHO Transition**

Kathy indicated that there were a few items remaining to complete the ELUHO transition such as approval of the remaining policies. A joint meeting will be held for all employees of all programs of ELUHO.

### **Public Records Request Policies**

Phyllis Macleod and Kathy Mix led a short discussion on refinement of public records requests policies and searches.

### **IT Portfolio/Security and Disaster Recovery/ Return to Business Review**

Robyn Bryant reported that all of the current reports are almost complete and are being readied for submission.

### **Miscellaneous**

There was a short discussion regarding the Westlaw contract and the use of Lexis/Nexis in its place.

Meeting adjourned.

Janet Buechler  
Administrative Secretary